Responsibilities:

- Assist Superior on daily facility maintenance activities and electrical works in the campus.
- Involved in monitoring incoming electrical supply and performing preventive maintenance tasks.
- Liaise with other departments and contractors on all facility related matters.
- Maintain updated log of preventive maintenance activities and track daily utility consumption.
- Ensure strict compliance with all laws and regulations pertaining to electrical system operation and installation.
- Conduct safety and legal routine check as scheduled by Superior.
- Monitor work progress and report to Superior of any irregularities.
- Handle any other duties as and when assigned by Superior.

Requirements:

- Candidate must possess at least PW4 wireman certificate and above.
- At least 2 years’ experience in similar capacity and able to work on shifts/public holidays/weekends/overtime within campuses.
- MUST BE able to attend emergency call when needed (off office hours).
- Good command of Bahasa Malaysia and English.
- Well-versed with facilities maintenance work and able to work under minimum supervision.
- Familiar with Energy Commission (Suruhanjaya Tenaga) requirements and Electricity Supply Act & Regulations.
- Responsible, proactive and hardworking.
- Can be relocate to other location when needed.

What We Offer:
5 days week + Education Discount for staff, spouse, children & sibling + Property Purchase Discount + Long Service Award + Group Insurance + Medical & Dental Benefit (applicable to employee & family members) + a conducive working environment.

Interested candidates are invited to apply in confidence to:

The Senior Human Resource Manager
KDU College (PJ) Sdn Bhd
Damansara Jaya Campus
SS22/41, Damansara Jaya,
47400 Selangor D. E.

Tel: 603-7953 6688 Email: resume@kdu.edu.my